

South Kirkby Community Liaison Group Meeting

Date: Monday 12 June 2017

Chair: Cllr Richard Forster, District Councillor, Castleford Central and Glasshoughton Ward 4

Time: 6.00pm

Minutes: Suzanne Daykin, Administrator, Shanks

Location: South Kirkby Main Site, Brigantian Way, WF9 3TH

Attendees

Tom Allsopp (TA)	Town Councillor, South Kirkby & Moorthorpe Town Council
Wilfred Benson (WB)	District Councillor, South Elmsall and South Kirkby, Ward 14
Craig Capper (CC)	Senior Operations Manager, Shanks
Colin Fletcher (CF)	Contract Director, Shanks
Cllr Richard Forster (RF)	District Councillor, Castleford Central and Glasshoughton, Ward 4
Julie Greenwood (JG)	Strategic Waste Policy Manager, Wakefield Council
Sally Hurn (SH)	Project Co-Ordinator, Shanks
Lorna Malkin (LM)	District Councillor, Pontefract North - Ward 12
Steve Tulley (ST)	District Councillor, South Elmsall and South Kirkby - Ward 14

Apologies

Eric Burkes (EB)	Local Resident
Glynn Humphries (GH)	Service Director (Cleaner and Greener), Wakefield Council
Dan Jacobs (DJ)	Strategic Waste Technical Manager, Wakefield Council

Non Attendance

Claire Mitchell (CM)	Environment Agency
Cllr Ena Sykes (ES)	Local Resident
Reg Mills (RM)	Local Resident
Tony Ward (TW)	Local Resident

Minutes

1. Welcome and Introductions – Richard Forster, Chair Person

RF welcomed everyone to the meeting and advised that his job role is changing and this would be his last meeting. He thanked everyone for their support and noted that it had been a pleasure chairing the meetings, a lot had been achieved and relationships with the community had been developed and improved.

LM introduced herself to the group advising her role is Deputy Portfolio for Environment and Communities and will be taking the role of chair from the next meeting. Introductions from group members were made.

2. Apologies – Chairperson

Apologies were received from those as listed above.

3. Minutes from the Previous Meeting held on 12 September 2016

RF reviewed the minutes on a page by page basis and they were agreed as a true record of the last meeting.

4. Service Delivery / Performance Update – Julie Greenwood, Strategic Waste Policy Manager, Wakefield Council

For JG provided the following overview of the Project advising:

- Work on the project commenced in 2003 and Shanks were awarded the Contract in February 2013 with £33m government funding from DEFRA over the 25 year project period.
- The project consists of four household waste recycling centres (HWRCs) and two transfer stations, a composting facility, a mixed dry recycling facility and a residual waste treatment facility.
- The contract expires in 2038 whereupon all assets will be transferred to the Council.
- Shanks has annual contract targets to achieve and performance deductions are incurred if the targets are not met.
- The Council monitor the Performance Framework monthly and then report to the Contract Advisory Board quarterly.
- A £45,000.00 penalty was given to Shanks due to the 2016/2017 Household waste recycling target of 52% not being achieved, being narrowly missed by 0.08% (51.02%).
- The annual Household waste recycling centre target which is set at 50% for each facility was over achieved at approximately 64%.

Brief discussions took place regarding how the targets had been set as it was voiced that Shanks could only use the waste provided by the Council and if this was not suitable for recycling, was it fair that a penalty had been incurred. CF explained that a composition risk element was included during the bidding process. RF asked if a clearer message went out to residents would Shanks see an improvement in the recycling targets. CF explained that one of the reasons was that more material than anticipated had to be sent to landfill due to the AD facility not being fully operational. This was a result of contractor issues with the original build. He also explained that the recycling targets for next year are expected to be around 56-58%. LM asked what the percentage of waste was that could not be recycled. CF advised the reject level is around 10% and an annual Waste Composition Audit of 100 households highlights if any additional education of residents is required. CF then advised that Shanks is contractually required to hold a minimum of 75 education events throughout the year. The total number of events delivered for 2016/2017 was 124 which involved schools, community events and adult learners.

JG then went on to advise:

- Over 4,000 children and approximately 200 adults were exposed to the education programme last year.
- Two Waste Composition Audits were carried out using the same area of households as the last two years audits which provided more accurate comparisons.
- Annual customer satisfaction surveys are carried out across the HWRCs and Bring sites and it has been highlighted that a year on year increase in public customer satisfaction is being achieved.
- There had been no site unavailability for the year.
- During the year, two disputed loads and one rejected load had occurred.
- Shanks employ the Council Contact Centre to manage the enquiries from the public and last year saw a 60% decrease in the number of calls made. SH commented that there had been an 87% decrease for May 2017 due to the introduction of the new online permit system.
- Wakefield Council are one of the top 10 performing Authorities in the country and had been shortlisted in three categories at the National Recycling Awards.

5. Operational Performance Update – Colin Fletcher, Contract Director, Shanks.

CF commented on the following:

- The recycling performance at the HWRCs reached an average of 64-65% following introductions of additional waste streams.

- The Reuse Scheme with Friends of Queens Park was going well with recent good PR for Shanks, the Council and Friends of Queens Park.
- Shanks is working with the Environment Agency regarding a noise complaint received from a local resident at Glasshoughton HWRC.
- A continuous improvement programme has been implemented in the MDR MRF which is operating well and a leaflet has been distributed advised members of the public which items can and cannot be recycled.
- Performance tests in the Composting facility have now been passed and certification received from Shanks' Technical Advisor. Ongoing trials are being carried out to achieve PAS100 standard for compost and it is expected this will be achieved towards the end of this year.
- Approximately one third of the material in the RWTF is contaminated and unable to be recycled.
- The RDF, Autoclave and Pre-treatment areas of site are working well, and it is expected the engines will be fully operational within the next few weeks.
- Shanks and the Council have increased litter picking in close proximity to the site.
- A number of Corporate Social Responsibility activities have taken place.
- Shanks has introduced a book swap initiative along with a food bank. SH advised that it had been hard to find somewhere that would accept the food. ST advised that they would be able to provide contact details of local organisations that would welcome any donations.
A: ST to forward contact details to SH of any local organisations that would welcome donations from the food bank.

6. Environment Agency

No updates were provided for this section of the agenda.

7. Odour Review – Colin Fletcher

CF showed a presentation which included a map detailing where odour complaints had been received from and commented on the following:

- 47 odour complaints were received between January and August 2016. This had decreased to 13 for 2017 YTD.
- Odour assessments are carried out twice a day, Monday to Friday, at a number of pre-determined receptor points including on site, site boundaries and within the local community. Any odours detected are rated in levels. Any level 3 (or above) odours detected are self-reported to the Environment Agency, Schedule 5 reports are submitted and an investigation takes place. SH advised that during April 2017, 215 odour assessments were carried out across all the receptor points.
- Members of the public are encouraged to report any odours issues at the time and communications with the public is working well.
- Recent works to plant which had caused odours are now complete and no further complaints have been received. There is work planned with the digester tanks which could potentially cause odours but notification would be sent out to local Councillors following the weekly meetings which take place between Shanks and the Council.

8. Any Other Business

AOB 1: TA Litter on bypass

TA commented that he had received a couple of complaints regarding litter on the bypass. ST noted that other organisations use the bypass and not just Shanks. CF commented that measures are being taken on site to reduce this happening and CCTV can be monitored following any issues or complaints. He requested that details be passed to Shanks as soon as possible after any incident occurs, and where possible to provide vehicle registration numbers to enable an investigation to take place.

AOB 2: TA

Manface Quarry Site

TA advised fly tipping and occurred at the old HWRC site at South Kirkby.