

South Kirkby Community Liaison Group Meeting

Date: Monday 16 January 2017

Chair: Cllr Richard Forster, District Councillor, Castleford Central and Glasshoughton Ward 4

Time: 6.00pm

Minutes: Suzanne Daykin, Administrator, Shanks

Location: South Kirkby Main Site, Brigantian Way, WF9 3TH

Attendees

Tom Allsopp (TA)	Town Councillor, South Kirkby & Moorthorpe Town Council
Wilfred Benson (WB)	District Councillor, South Elmsall and South Kirkby, Ward 14
Eric Burkes (EB)	Local Resident
Cllr Michelle Collins (MC)	District Councillor, South Kirkby and South Elmsall
Colin Fletcher (CF)	Contract Director, Shanks
Cllr Richard Forster (RF)	District Councillor, Castleford Central and Glasshoughton, Ward 4
Julie Greenwood (JG)	Strategic Waste Policy Manager, Wakefield Council
Sally Hurn (SH)	Project Co-Ordinator, Shanks
Cllr Ena Sykes (ES)	Local Resident
Reg Mills (RM)	Local Resident

Apologies

Craig Capper (CC)	Senior Operations Manager, Shanks
Glynn Humphries (GH)	Service Director (Cleaner and Greener), Wakefield Council
Dan Jacobs (DJ)	Strategic Waste Technical Manager, Wakefield Council
Claire Mitchell (CM)	Environment Agency

Non Attendance

Tony Ward (TW)	Local Resident
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Minutes

1. Welcome and Introductions – Richard Forster, Chair Person

RF welcomed everyone to the meeting and introductions from the group members were made. There were two new members at the meeting, RM and ES.

2. Apologies – Chairperson

Apologies were received from those as listed above.

3. Minutes from the Previous Meeting held on 12 September 2016

RF reviewed the minutes on a page by page basis and were agreed as a true record of the last meeting.

4. Project Overview – Julie Greenwood, Strategic Waste Policy Manager, Wakefield Council and Colin Fletcher, Contract Director, Shanks

JG commented she thought it had been agreed at the previous meeting that this section of the agenda would be removed.

A: SD to remove section 4, Project Overview, from the agenda for future meetings.

JG then went on to update the meeting:

- Wakefield Council launched the 'Let's sort it out' campaign to raise awareness of what items can be placed in which bins and where bulky and electrical items can be taken in an effort to reduce contaminants in the recycling bin. Banners have been placed on the side of the bin wagons, leaflets sent out the public and posts made on social media sites. It was expected that a small piece on the Christmas waste will be placed in the March edition of the Citizen.
- Wakefield Council and Shanks continue to work together on a 'Pass it on' initiative for furniture and working electrical items which can be given to the Reuse shop in Featherstone. CF advised the group of some of the recent good news stories, such as, the donation of a bicycle to a gentleman who had no means of transport which meant he could now use it to get to work, and the help given to refurbish a bungalow for a gentleman who had suffered ill health.

RM commented that South Kirkby Colliery Cricket Club had been nominated for a charitable donation via the Revalued Scheme and had recently received a £500.00 cheque. He passed on his sincere thanks to the partnership for all their support.

- Wakefield Council's garden waste collections are due to re-commence mid-March although enquiries have been received for collections to continue throughout the winter, the Council will review this.
- The Household Waste Recycling Centres have seen an approximate 10% increase in waste being deposited over the Christmas period. WB enquired when compost would be available for the public. CF advised that the PAS100 standard had not yet been achieved, which is required before it can be distributed to the public. JG suggested there may be a small cost incurred to purchase compost which would cover marketing and bagging of the compost, to make it easier for customers to handle and transport it.
- The Christmas catchup of kerbside collections was almost complete and any side rubbish had also been collected. Due to the large amount of waste delivered over this period Shanks were still processing stock levels, but were managing the stock to minimize any nuisance.

The meeting was advised of the following recent good news stories:

- A bicycle had been donated to a local gentleman which allowed him to get to work as he could not afford to pay any transportation costs.
- Furniture had been donated which was used to help refurbish a bungalow.
- A wallet had been found in the recycling facility which contained a driving licence and credit cards. These were returned to the member of the public on the same day.
- Whilst disposing of waste in the textile container, a member of the public mistakenly dropped her car keys in the container. As the containers are locked, the mother and her two young children were transported home by a Shanks member of staff and the keys were returned the following day when she collected her car.
- A member of the public made contact with the Council regarding two passports that had been placed in the recycling bin by mistake. Due to advising the Council on the same day as his collections, working together with Shanks they were able to find one of the passports and return it, but unfortunately not the other.

5. Service Delivery Programme – Julie Greenwood, Strategic Waste Policy Manager, Wakefield Council and Colin Fletcher, Contract Director, Shanks.

This section to be renamed to: Plant and Operational Performance – Colin Fletcher, Contract Director Shanks.

A: SD to rename section 5 of the agenda to Plant and Operational Performance – Colin Fletcher, Contract Director Shanks.

CF provided the following update to group members:

- Household Waste Recycling Centres saw an increase of visitors over the Christmas period from approximately 300 per day to 1000+ per day. Taking the increase into account, only three complaints had been received.
- South Kirkby MDR MRF is operating well and in line with the target reject rate.
- South Kirkby IVC facility is now closed due to green waste collections ceasing last November over the winter months. During this period a cleaning and sanitisation programme is in place.
- Stock levels in South Kirkby RWTF, where the black bag waste is delivered and processed, are currently high due to the Christmas catch up period. On a normal working week Shanks receives between 1,100 and 1,300 tonnes of waste from the Council, but during the catch up period the Council delivered approximately 2,400 tonnes. Extra processing time had been put in place and the stock levels have now decreased to 800 tonnes. It was expected this would be back to normal by the end of next week. EB asked if Shanks' permit detailed maximum stock levels. CF advised that this was not the case but consideration was given regarding possible odour issues caused by high stock levels which was detailed in the Odour Management Plan. MC asked if plans would be put in place for Christmas 2017 to prevent a repeat occurrence and help reduce the stock levels. She had concerns that high stock levels and any potential equipment breakdown could have an impact on the amount of waste processed and lead to increased odours. CF advised if this was to happen then waste would be taken to other facilities.

A brief discussion took place regarding the number of odour assessments that were carried out daily, both on site and around the community, and it was noted that any external activity that had the potential to produce an odour was also logged on the odour assessment log. ES advised that she had reported a foul odour from the site on Saturday 14 January and commented that this was the worst she had known it. CF advised that a full investigation was in place, checks had been made regarding wind speed and direction and CCTV was being checked to determine if the source of the odour could be identified.

- Autoclave Facility is working well and modifications have been made to make the plant more reliable.
- A five week programme of works to carry out cleaning of the suspension buffer tank is underway, which had given cause for concerns regarding odour. This work is now to be carried out within the IVC facility and CF did not expect any odour issues to occur.
- The engines have been running intermittently but due to the facility not operating at weekends, hydrogen sulphide is produced which cannot be passed through the engines and has to be sent to the flare. It is hoped that processing over seven days a week in the near future would help to alleviate this issue. CF advised that when the engines were fully operational they will produce enough electricity to run approximately a third of the site.

6. Environment Agency – Claire Mitchell

No updates provided for this section of the agenda, however, it was noted that Claire Mitchell was on site last the previous week meeting with Shanks and the Council.

7. Odour Review – Colin Fletcher

CF advised that Shanks held a weekly odour meeting to discuss any issues which had occurred or any work activity due to take place which could cause odour. A weekly communication was sent out to all local Councillors following the meeting.

8. Any Other Business

AOB 1: Medical Waste

TA commented that he had heard that medical waste was being brought on the Business Park, suggesting that a change of use at PHS had been requested and asked if there was any further information available as this was a concern for other group members. JG advised that she was not aware of this proposed change but would try to find further information and update accordingly.

A: JG to investigate any proposed changes to the use at PHS and advise members at the next meeting.

AOB 2: South Kirkby Education Centre

RM asked if the Education centre was being fully utilised. SH advised that Shanks' Education Officer worked closely with local schools and events were carried out both in the Education Centre and within local schools. Events were held for children of all ages as well as adults. CF also commented that outside of the centre, a greenhouse and sensory activity wall had been constructed. SH advised that the Education Officer also attended local events such as the Wakefield Liquorice and Rhubarb Festivals and the Love Food Hate Waste event to engage with the local community along with the Council's team.

AOB 3: South Kirkby Colliery Cricket Club

RM gave his personal thanks to Shanks for the work carried out recently on site clearing an area for football training.

AOB 4: Children's Christmas Party

TA gave his thanks to Shanks for providing chocolate selection boxes for the local children's Christmas Party held at the Grove.