

South Kirkby Community Liaison Group Meeting

Date: Monday 20 April 2015

Chair: Cllr Richard Forster, District Councillor, Castleford Central and Glasshoughton Ward 4

Time: 6.00pm

Minutes: Suzanne Daykin, Administrator, Shanks

Location: The Grove, Stockingate, South Kirkby, Pontefract, WF9 3QF

Attendees

Tom Allsopp (TA)	Town Councillor, South Kirkby & Moorthorpe Town Council
Wilfred Benson (WB)	District Councillor, South Elmsall and South Kirkby, Ward 14
Dan Butterworth (DB)	Environment Agency
Colin Fletcher (CF)	Contract Director, Shanks
Cllr Richard Forster (RF)	District Councillor, Castleford Central and Glasshoughton, Ward 4
Julie Greenwood (JG)	Strategic Waste Policy Manager, Wakefield Council
Sally Hurn (SH)	Project Co-Ordinator, Shanks
Dan Jacobs (DJ)	Strategic Waste Technical Manager, Wakefield Council
John Kirk (JK)	Local Resident
Dominic Lally (DL)	Project Manager, Shanks
Greg Wilkinson (GW)	Environment Agency

Apologies

Dave Brown (DB)	Senior Project Manager, Kier Infrastructure and Overseas
Eric Burkes (EB)	Local Resident
Cllr Michelle Collins (MC)	District Councillor, South Kirkby and South Elmsall
Glynn Humphries (GH)	Service Director (Cleaner and Greener), Wakefield Council
Sharon Paley (SP)	Environment Agency
Charles Robinson (CR)	Town Councillor
Cllr Steve Tulley (ST)	District Councillor, South Elmsall and South Kirkby - Ward 14
Mike Walter (MW)	Process Engineering Manager, Shanks
Tony Ward (TW)	Local Resident

Non Attendance

Kim Macfarlane (KM)	Local resident
Adam Redfearn	Town Councillor
Nanette Swain (NS)	South Kirkby Residents Against Waste

Minutes

1. Welcome and Introductions – Richard Forster, Chair Person

RF welcomed everyone to the meeting and introductions from the group were made.

2. Apologies – Chairperson

Apologies were received from those as listed above.

3. Minutes from the Previous Meeting held on 12 January 2015 – Chairperson

The minutes were reviewed on a page by page basis and were agreed to be a true record of the last meeting. WB proposed and TA seconded the minutes and comments made regarding the following items:

TA – Page 2 Section 10:

TA noted that the visit to South Kirkby was attended by six local Councillors and had been a success.

JK – Page 3 Permit Requests:

JK noted that he had made a permit request but found the process time consuming. He had utilised the website and completed the form but after not receiving a permit he then rang the Contact Centre, and subsequently received the permit. TA advised that he had contacted the Contact Centre for a permit and received it within three working days.

A: SH to liaise with the Contact Centre to confirm the turnaround time for permit requests.

TA – Page 5 AOB1:

TA asked if there was any update regarding possible changes to the T junction onto Hemsworth Road. JG apologised as this had not been progressed and advised that she would pass details onto the Highways Department.

A: JG to pass details of the request change the T-junction onto Hemsworth Road to the Highways Department and advise of an outcome at the next meeting.

4. Project Overview – Julie Greenwood, Strategic Waste Policy Manager, Wakefield Council

JG advised that there had been significant changes since the last meeting held in January which had focused around the opening of the new Household Waste Recycling Centres, and that all of the new facilities were now operational and the old facilities were in the hand back stage.

Shanks' Contract Management team continue to manage the Contract and have a three month "honeymoon" period during which performance deductions cannot be awarded which gives Shanks the opportunity and time to gain familiarisation with the new facilities, make sure the containers on site are adequate and to get used to the new management structure that has been implemented at Household Waste Recycling Centres following the reduction of seven to four facilities.

The site closure information was adequately communicated across the district which included leaflets distributed to all households. Details were also placed on the websites and given to the Council's Contact Centre.

Both TA and RF advised they had received positive comments regarding the new facilities at South Kirkby and Glasshoughton.

JG advised that the next stage at the South Kirkby Main Site would be the commissioning period which would take several months and the Council would deliver waste as agreed to support the commissioning phase. Once the commissioning phase was in progress, the Council will then make changes to the refuse collection service, which was anticipated to be during the summer months. These changes would be communicated through leaflets, local press and the websites.

JG also advised that discussions regarding the new Education Centre at South Kirkby have taken place between Shanks and the Council to determine the required displays and equipment required to be able to fully demonstrate the working facility.

The next Community Liaison Group meeting is scheduled to be held at the South Kirkby facility and it was anticipated that information would be available to indicate what could be expected once the centre opens to visitors in September 2015.

5. Service Delivery and Programme – Colin Fletcher, Contract Director, Shanks.

CF commented on the following:

- **Household Waste Recycling Centres – Denby Dale Road facility** was experiencing problems with vehicles queuing. Shanks were carrying out traffic counts in an effort to determine peak times and would publish findings on the website advising of any trends for busy and quiet periods to alleviate delays. He also advised that both Glasshoughton and South Kirkby Household Waste

Recycling Centres were now open and are doing well.

- **Recruitment** - An update was provided at the last meeting detailing where staff employed on the project lived. A further review had been carried out and an update was circulated at the meeting. CF advised that Shanks were still recruiting from the initial applications received from the Recruitment day held at Langthwaite Business Centre last year. The next stage in the recruitment process would be to recruit pickers and he was hoping that these would be from within the Wakefield district. Details of these new roles would be published in the local papers and on the website. SH advised that Shanks' new Education Officer who would join the team on 13 May 2015 was from the Wakefield district. CF also advised that Shanks were in the process of promoting existing staff to Team Leaders.
- **Training** – Various training has already been undertaken such as mobile plant, health and safety, first aid and manual handling training.

TA commented that South Kirkby Council was happy with how the South Kirkby Manface Household Waste Recycling Centre had been cleared and there were only some metal railings left to remove. JG commented that discussions had taken place with Alan Draper regarding the restoration plan and how it could be utilised in future, once the decision had been agreed by both parties, the Council could commence restoration works.

6. Project Construction including Programme – Dominic Lally, Project Manager, Shanks.

DL advised that Kier would be demobilising from site by 24 April 2015 as the main construction work had now been completed. Process contractors will be on site until the work had finished.

DL gave an update on the following:

- Delays had occurred in the programme for the Dry Recyclate Building due to late delivery of equipment from Canada.
- The Composting building was behind programme due to a number of reasons.
- The Residual Waste Facility was making good progress.
- The Sorting facility was now complete.
- Steam pressure testing for the Autoclave was complete and it was expected that a further two weeks work would be required to complete the Autoclave building.
- The Anaerobic Digestion process was behind programme
- Digester Tanks were now installed and pressure testing complete.
- The Effluent Treatment Plant was planned to finish at the end of May.

DL also noted that since construction of the site commenced, over two years ago, there had been no reportable accidents or incidents reported, which was credit to Kier and their management of the site.

JK was surprised that the project had so many delays, and thought that costs may have been incurred in the previous communication exercise. He asked who would be meeting these costs. JG advised that Shanks had made an offer to the Council which was still under discussion.

7. Community Projects – Julie Greenwood, Strategic Waste Policy Manager, Wakefield Council

In the absence of GH, an update was given by JG. She advised that discussions had taken place and an up-dated list was due to be circulated with the minutes of the meeting. DJ advised that Kier had committed to spending approximately £9,000 towards local community projects and that seven out of the eleven projects were now complete. A summary of the following projects was provided:

- Frickley Welfare had requested funding for bowling equipment, Kier had funded T-shirts and baseball caps to the value of £605.
- Soup4em had requested funding towards improving their existing building, Kier had funded costs to the value of £1,100.

- All Saints Community Centre had requested funding towards the hire of scaffolding, Kier had funded £530.
- It was anticipated that the outstanding value of £3,500 would include the following projects:
 - Fun Fitness at Hemsworth
 - Hemsworth Lunch Club
 - All Saints Friendship Group
 - Hemsworth Youth Projects

9. Environment Agency – Greg Wilkinson, Environment Agency

GW advised that a number of inspections had been carried out on site at South Kirkby within the last quarter and that a pre-operational audit on the AD plant had taken place. Work was in progress for noise and odour monitoring prior to the site becoming operational. Inspections to the Household Waste Recycling Centre had been carried out with no issues found.

9. Any Other Business

AOB1: TA – Biomass

TA asked if the end product from waste recycling could be utilised in the new biomass boilers. JG advised that the digestate from Waste Treatment Facility would require de-watering on site and transporting to another facility to be mixed with other materials for horticultural use as an organic slow release fertiliser to support vegetative growth or to improve the organic content in restored soils.

AOB2: Work between the fishing ponds and South Kirkby Main Site

WB noted that work was being carried out between the site and the fishing ponds and asked if Shanks was involved in the work. JG advised that remedial work was being carried out by the Council's internal drainage team to the swale system associated with the fishing ponds. This work will continue along the boundary and up to the ponds. Work was also to be carried out on the northern boundary of the ponds.

AOB3: CF – Presentation event

CF advised that following the open day event that was carried out at the beginning of the project at Langthwaite House, it had been suggested that a further exhibition event to be carried out on Thursday 11 June 2015 between 3:00pm and 7:00pm within the Visitor Centre at South Kirkby.

Discussions took place regarding the location as it was suggested that holding this event on site may not be suitable and various other suggestions were put forward including holding the event at the market at South Kirkby and South Elmsall, Langthwaite House and Westfield Hall in South Elmsall. SH and JG suggested the Education Vehicle could be utilised which would enable more than one location to be utilised. Details of the event would be publicised in the local press and on the websites.

A: Shanks and the Council to have discussions to finalise agreements for the exhibition event on 11 June 2015 and advise group members